



Trinity Lone Oak Craft Fair 2019 Registration Form

The 2018 Craft Fair & Bake Sale will be held in the multipurpose room: **Sat., Nov. 23 from 9:00am to 2:00pm**

Set-up will be from 6:00pm to 8:00pm on the evening before the fair (Friday, Nov. 22) AND from 7:00am to 8:45am on the day of the sale (Saturday, Nov. 23) Tear-down will begin no sooner than 2:00pm and must be completed by 3:00pm. Space must be left clean (no trash).

Please complete all information below, payment included, to apply to the craft fair and mail to 2950 Highway 55, Eagan, MN 55121 Attn: Craft Fair. Forms submitted only partially will be considered incomplete and returned to applicant.

Name: _____ Business Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Number: (____) _____ Email Address: _____

Craft or Item to be sold: _____
(Please provide a brief description of hand-made crafts. Note: Only one independent sales vendor of each brand will be accepted.)

Number of 10'x8' spaces requested: _____ (\$25 per space or fraction thereof; 10' on aisle, 8'deep) \$ _____
_____ (\$20 per space or fraction thereof; 8' on aisle, 10'deep) \$ _____
Space which backs against a wall preferred: (limited availability – first-come, first-served) yes _____ no _____
(Note: written permission must be obtained before attaching ANYTHING to a wall. Please write request here.)

Number of Tables: # of 8ft x 2.5ft Rectangular Tables _____ (\$10 each) \$ _____
of 5ft Round Tables _____ (\$10 each) \$ _____
(Note: 8' table used inside 8'x10' space with 8' side on the aisle MUST fit INSIDE the space.)

Chairs: 2 folding chairs provided per vendor/crafter
Electricity (limited availability – first-come, first-served. Vendor provides extension cords): (\$5 per space) \$ _____

Total Amount Enclosed \$ _____
(Make checks payable to Trinity Lone Oak Lutheran Church)

Please note the Terms of Agreement for information regarding returned checks and fees incurred. Confirmation of application and space assignment will be emailed to you. If you do not have an email address, please include a self addressed/stamped envelope (SASE) so a confirmation can be mailed to you.

Craft Fair Post Cards: In your confirmation email, you will receive a page of post cards that can be printed on card stock or post card blanks (Avery or Office Depot product, or similar). Please print the post cards and distribute or mail them to family, friends, and your customers at other craft fairs. We hope that this will encourage more guests to come to this craft fair, which will benefit the church and school and *all* of the vendors!

I have read and agree to the Trinity Lone Oak Craft Fair Terms of Agreement.

Signature of Exhibitor _____ Date _____

Email of Exhibitor _____

For Office Use Only:	Date Rec'd:
Payment Rec'd:	Method:
Confirmation Date:	Space #: